



SUBJECT: APPLICATION FOR RESIDENCY

Community: _____
Applicant Name: _____ Phone Number: _____
Current Address: _____ City: _____ State: _____ Zip: _____
Social Security #: _____ Driver's License #: _____

EMPLOYMENT HISTORY

Present Employer: _____ Phone Number: _____ Ext. _____
Address: _____ City: _____ State: _____ Zip: _____
Position: _____ Supervisor Name: _____
Hire Date: _____ Monthly Income: \$ _____
(If less than one year)
Previous Employer: _____ How Long? _____

OTHER INCOME

Source: _____ Annual Income: \$ _____
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Phone Number: _____ Ext. _____
Is this income anticipated to continue? Yes No
When did you start receiving income from this source? _____

RENTAL HISTORY

Present Landlord: _____ How long have you lived there? _____
Address: _____ City: _____ State: _____ Zip: _____
Phone No: _____
Former Landlord: _____ How long did you live there? _____
Address: _____ City: _____ State: _____ Zip: _____
Phone No: _____

BANK REFERENCES

Savings Acct. – Name of Bank: _____ Acct. #: _____
Checking Acct. – Name of Bank: _____ Acct. #: _____

PERSONS TO OCCUPY APARTMENT:

Name: _____ Date of Birth: _____
Name: _____ Date of Birth: _____
Name: _____ Date of Birth: _____
Name: _____ Date of Birth: _____

VEHICLE INFORMATION

Make & Year _____ License Plate No. _____ State _____
Make & Year _____ License Plate No. _____ State _____



AGREEMENTS

1. The Management will either accept or decline this application for residency upon receipt of a credit report, rental history and income/asset verification. If accepted, the \$100.00 deposit will be credited on account to the security deposit. If declined, the deposit will be returned to the applicant within 30 days, thereby waiving any claim to damages by reason of non-acceptance of this application which the Landlord may decline without stating any reason whatsoever for so doing.
2. Your monthly rent includes _____ . Applicant to pay for _____ .
- 3. In the event of cancellation by Applicant after 48 hours a service charge of \$100.00 shall be deducted from funds held on deposit with this application.**
4. This Application is not a lease. It is an offer from Applicant to Landlord to enter into a lease which may be accepted or denied by Landlord. In the event that Landlord accepts, an agreement of lease will be executed between the parties. If a lease is executed, this Application and all representations contained in it shall be considered to be part of the lease agreement.
5. No agreement between Applicant(s) and Landlord will be binding unless in writing and signed by all parties.
6. Landlord shall not be responsible to applicant in any form or manner whatsoever if the current resident in possession fails to timely vacate the premises in question and holds over contrary to the anticipated move in date assigned to applicant.
7. You may pick up the keys to your apartment during posted office hours the day prior to your actual move in date providing that the apartment is ready, rent is paid and the Lease Agreement is signed by all parties.
8. There is a non-refundable application fee of \$ _____ for the processing of this application.
9. Check here to accept these terms.

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FOR OFFICE USE ONLY

Apartment Address: _____	Monthly Rent	\$ _____
_____	Pro-Rated Rent	\$ _____
Anticipated Move In Date: _____	Security Deposit	\$ _____
Lease Term: _____ to _____	Less Deposit	\$ _____
	Carport	\$ _____
	Other: _____	\$ _____
	Balance Due	\$ _____

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Applicant's Signature: _____ Date: _____

Management Signature: _____ Date: _____