



Lease Application

Application Agreement



Name	_____	Birth Date	_____
Social Security #	_____		
Driver's License #	_____	State	_____
Present Address	_____		
City	_____	State	_____
	_____	Zip Code	_____
Home Phone	_____	Work Phone	_____
Other Phone	_____	Fax Number	_____
E-mail	_____		

Employment Information

Employer	_____	Position	_____
Date of Hire	_____	Gross Monthly	\$ _____
		Income	_____
Business Address	_____		
City	_____	State	_____
	_____	Zip Code	_____
Supervisor Name	_____	Phone	_____
If Less than Two (2) Years			
Previous Employer	_____		
Supervisor Name	_____		
Business Address	_____		
City	_____	State	_____
	_____	Zip Code	_____
Phone	_____	How Long?	_____

Occupant Information

Total # of Occupants	_____							
Name	_____	Birth Date:	_____	Relationship	_____	Keys?	_____	
Name	_____	Birth Date:	_____	Relationship	_____	Keys?	_____	
Name	_____	Birth Date:	_____	Relationship	_____	Keys?	_____	
Name	_____	Birth Date:	_____	Relationship	_____	Keys?	_____	
Name	_____	Birth Date:	_____	Relationship	_____	Keys?	_____	
Pets?	Yes	_____	Type	_____	Weight	_____	Number?	_____

Credit Information

Landlord/Mortgage Holder Name	_____	Phone	_____			
Address	_____					
City	_____	State	_____			
	_____	Zip Code	_____			
Move In Date	_____	Monthly Payment	\$ _____			
Home Owner	_____	Renting	_____			
		Living with Family	_____			
Are you presently under a lease term?	No	_____	Yes	_____	Lease Expiration Date	_____

If Less Than Two (2) Years

Landlord Name _____ Phone _____
Address _____
City _____ State _____ Zip Code _____
Move In Date _____ Monthly Payment \$ _____
Bank Name _____ Branch _____
Checking # _____
Savings # _____

Within the last 2 years have you:

Declared Bankruptcy? No _____ Yes _____ Date _____
Been Evicted? No _____ Yes _____ Date _____
NOT fulfilled a lease term? No _____ Yes _____ Date _____
If yes, please give reason: _____

Automobile Information

Make _____ Model _____
Year _____ Plate _____ Color _____
Make _____ Model _____
Year _____ Plate _____ Color _____

Notify in Case of Sickness or Accident

Name _____ Name _____
Address _____ Address _____
Phone _____ Relationship _____ Phone _____ Relationship _____

- If applicant has misstated the number of persons to occupy the apartment, or if applicant has made any misstatement of fact or if applicant fails to complete the application. Lessor may cancel the application and/or lease without notice.
- I RECOGNIZE THAT AS A PART OF YOUR PROCEDURE FOR PROCESSING MY APPLICATION A CREDIT REPORT, RENTAL HISTORY INVESTIGATION AND AN INVESTIGATIVE CONSUMER REPORT MAY BE PREPARED WHEREBY INFORMATION IS OBTAINED THROUGH PERSONAL INTERVIEWS WITH MY NEIGHBORS, FRIENDS, AND OTHERS WITH WHOM I MAY BE ACQUAINTED. THIS INQUIRY INCLUDES INFORMATION AS TO MY CHARACTER, GENERAL REPUTATION, PERSONAL CHARACTERISTICS, AND MODE OF LIVING.
- The above information, to the best of my knowledge, is true and correct.
- ALL PERSONS OVER 18 YEARS OF AGE OCCUPYING APARTMENT MUST COSIGN LEASE.
- We would like to take this opportunity to inform you: This Community has a NO CASH Policy. All Move-In Monies must be in the form of Cashier's Check, Money Order, MasterCard or Visa.
- A deposit is required to secure an apartment or for placement on the Priority Waitlist. It will be returned if the application is cancelled within 24 hours of the application date or if the application is denied because the applicant does not meet the Community's qualifying criteria. It is forfeited if cancellation occurs after 24 hours.

Applicant's Signature _____
Dated: _____
Witness: _____
Dated: _____

Apartment Complex Use Only

Leasing Consultant	_____
Apartment Home Desired	_____
Apartment Style Desired	_____
Rental Rate Quoted	_____
Move In Date Desired	_____
Lease Term	_____
Special Offered	_____
Referred by:	_____

Move-In Worksheet

Application Fee (Non-refundable)	_____
Monthly Rental Rate (If due at move in)	_____
Prorate (include all partial month rent)	_____
Parking Rental (prorated)	_____
Pet Rent (prorated)	_____
Cleaning Fee	_____
Other (Describe) _____	_____
Other (Describe) _____	_____
Security Deposit	_____
Pet Deposit	_____
Total Due	_____
(Less Holding Deposit)	_____
Total Due at Move-In	_____

Please remind applicant that all move-in monies must be received via Cashier's Check, Money Order or by MasterCard or Visa. Reiterate the "no cash" policy of our communities.